



## **Spring Registration Form**

**Please review the information below. If you wish to enroll your student for the Spring 2018, sign and return this document to Tune In Music Academy before December 14th along with applicable registration fees.**

The Spring semester January – May is 20 weeks long. Lessons normally correspond with the public school academic schedule. Students expected to be present for the lessons every week. Lessons are by appointment only. Time slots are scheduled prior to the start of each school year. Spring semester will begin on Thursday, Jan 4th and end on Wednesday, May 30. Spring break will be Monday, March 12th - Saturday, March 17th. All other days are lessons days. Registration fee is included in payment.

### **Tuition and Payment**

Lessons rates are \$33 for 30 min, \$48 for 45 min, and \$65 for an hour. **Payment includes 20 individual weekly lessons and registration fees. Payment is due by December 14<sup>th</sup>.** Early payment will reserve your spot in our studio. Tuition may be paid in full amount or by **installment plan**, with monthly post-dated checks that are provided per semester. Payments are accepted by Checks or Cash only. Tuition by check must be payable to Tune In Music Academy. Payments can be drop off in the studio or mailed to:

Tune In Music Academy  
12835 Ashford Meadow Drive,  
Houston, TX 77082

| <b>Full Payment</b> |               | <b>Installment Plan</b> |              |
|---------------------|---------------|-------------------------|--------------|
| Length              | Amount        | Length                  | Amount       |
| 30 min              | <b>\$690</b>  | <b>30 min</b>           | <b>\$138</b> |
| 45 min              | <b>\$990</b>  | <b>45 min</b>           | <b>\$198</b> |
| 60 min              | <b>\$1330</b> | <b>60 min</b>           | <b>\$266</b> |

There is a \$20 fee for late or returned payments.

***To pay by installment plan, turn in 5 checks by December 14<sup>th</sup> for the installment amount dated:  
12/14/17/, 01/14/18, 02/14/18, 03/14/18, 04/14/18.***



**Make-up policy.**

Students are allowed to reschedule their individual lesson ONLY two times per semester which should be taken within 2 weeks. Notify the teacher at least 24 hours in advance if the student cannot attend the lesson. There are no refunds for missed lesson. Occasionally the teacher might have schedule conflict due to performing activity. If a teacher is absent, a make-up lesson will be scheduled at a mutually convenient time. Scheduled make-up lessons missed by the student will not be made up.

**Termination** – If you decide to discontinue lessons in the middle of the semester you will be giving the refund for remaining lessons. The registration and late fees are non-refundable. Any termination initiated by the parent or student requires 1 month **WRITTEN notice.** The teacher may terminate lessons due to negative behavior, failure to practice, or failure to comply with studio etiquette.

**Indemnification, Waiver and Publicity Release Form**

Students must have Indemnification, Waiver and Publicity Release Form on file with Tune In Music Academy in order to take lessons.

**Registration for Spring Semester 2018**

**Student's Name:** \_\_\_\_\_

**Parent's Name:** \_\_\_\_\_

**Primer phone #:** \_\_\_\_\_ **Secondary phone #:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Length of lesson:** \_\_\_\_\_

*I acknowledge that I have read through policies contents listed in registration form to familiarize myself with the policies of Tune In Music Academy.*

\_\_\_\_\_  
**Signature of Parents or Student if over 18.**